

P&C Association Meeting Minutes Wednesday 21 May 2025 at 6.00pm

Opening

The meeting of the Baringa State Secondary College P&C Association was called to order by the President at 6:00pm on Wednesday 21 May 2025, in the Baringa State Secondary College.

Present

All present is recorded on the sign in-sheet of Wednesday 21 May 2025, at 6.00pm.

2 Apologies

- Emma Clark
- Fiona Harris
- Sam Burchell
- Scott Gaedtke

3 Approval of the previous minutes (26 March 2025)

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| Motion: That the minutes be accepted as a true and correct record of the meeting. | | |
| Moved by: Jo Wilson | Seconded by: Deb Hardie | Carried: Yes |

4 Business arising from the minutes of the previous general meeting

- N/A

5 Correspondence received since the previous general meeting

- Invoices and Promotional from Café Suppliers
- High Tea Event correspondence re sponsorships/prizes, eventbrite
- Correspondence from P&C Qld (E-News, Lunch n Learn, HR Support Service, State Conference Registration, Training Webinars)
- HR Support
- Commonwealth Bank
- Stockland invitation to attend events
- WorkCover Insurance
- Correspondence with P&C re AGM outcome 2025

6 Business arising from the correspondence

- Stockland events for 2025

7 Table of executive committee's decisions (if any)

- N/A

8 Treasurer's report and financial statement and any business arising from these presented by Debbie Hardie (Report is available upon request.)

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| Motion: That the treasurer's report be accepted as a true and correct record at the time of the meeting | | |
| Moved by: Karen Hoult | Seconded by: Cailin Butterworth | Carried: Yes |

9 Fundraising Working Group report and financial statements and any business arising from these (Report is available upon request.)

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| Motion That the Fundraising Working Group Report be accepted as accurate | | |
| Moved by: Deb Hardie | Seconded by: Jo Wilson | Carried: Yes |

10 Other Reports

Principal's Report presented by Matt Samson (Report was sent out with the Agenda and is available upon request.)

BSSC Annual Implementation Plan for 2024 (Report was sent out with the Agenda and is available upon request.)

Business Manager's Report – not presented due to apology
(Report will be available upon request after the April General Meeting.)

Café Convenor Report presented by Karen Hoult
(Report is available upon request.)

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| Motion: That the Principal, BM, and Café Convenor's reports be accepted. | | |
| Moved by: Jo Wilson | Seconded by: Zoe Anderson | Carried: Yes |

11 Motions on Notice

- N/A

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|---|-------------------------------|---------------------|
| Motion: That the P&C Qld Insurance Premium Increase be accepted. | | |
| Moved by: Deb Hardie | Seconded by: Jo Wilson | Carried: Yes |

12 General Business

P&C – items that require action

- 2025/2026 P&C Committee
- P&C Fundraising events

BSSC – items for information

- Formal – 26 June 2025 – Invitation extended to P&C Committee
- Thank you to Kendal Morton MP Caloundra for donating to Year 12 Formal

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| Motion: That General Business be moved | | |
| Moved by: Deb Hardie | Seconded by: Karen Hoult | Carried: Yes |

13 Applications for membership and recording of new members

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|---|--|---------------------|
| Motion: That the new members be accepted and welcomed into the P&C | | |
| Moved by: Matt Samson | Seconded by: Cailin Butterworth | Carried: Yes |

Date of next meeting is 18 June 2025, at 6.00 pm – Baringa State Secondary College.

Closing

The meeting of the Baringa State Secondary College P&C was closed by the President at 7:00pm.

Signed as an accurate record of the meeting:

(P&C President or Representative)

Name: Kristy Taylor-Rose

Date: