

P&C Association Meeting Minutes Wednesday 27 August 2025 at 6.00pm

1. Opening

The meeting of the Baringa State Secondary College P&C Association was called to order by the President at 6:02pm on Wednesday 27 August 2025, in the Baringa State Secondary College.

2. Present

All present is recorded on the sign in-sheet of Wednesday 27 August 2025.

3. Apologies

- Fiona Harris

4. Approval of the previous minutes (30 July 2025)

Motion: That the minutes be accepted as a true and correct record of the meeting.		
Moved by: Matt Samson	Seconded by: Jo Wilson	Carried: Yes

5. Business arising from the minutes of the previous general meeting

- N/A

6. Correspondence received since the previous general meeting

- Invoices and Promotional from Café Suppliers
- Correspondence from P&C Qld (E-News, Lunch n Learn, HR Support Service, State Conference Registration, Training Webinars)
- HR Support
- Commonwealth Bank
- Fundraising Event Correspondence

7. Business arising from the correspondence

- Sponsorship Donations

8. Table of executive committee's decisions (if any)

- N/A

9. Treasurer's report and financial statement and any business arising from these presented by Debbie Hardie (Report is available upon request.)

Motion: That the treasurer's report be accepted as a true and correct record at the time of the meeting		
Moved by: Emma Clarke	Seconded by: Alana Ward	Carried: Yes

10. Fundraising Working Group report and financial statements and any business arising from these (Report is available upon request.)

Motion That the Fundraising Working Group Report be accepted as accurate		
Moved by: Sam Burchall	Seconded by: Shayne Roulston	Carried: Yes

11. Other Reports

- Principal's Report
- Business Manager's Report
- Café Convenor Report

Motion: That the Principal, BM, and Café Convenor's reports be accepted.		
Moved by: Deb Hardie	Seconded by: Shayne Roulston	Carried: Yes

12. Motions on Notice

- N/A

Motion: That the P&C Qld Insurance Premium Increase be accepted.		
Moved by: Zoe Anderson	Seconded by: Scott Gaedke	Carried: Yes

13. General Business

P&C – items that require action

- Volunteers for 16 November 2025

BSSC – items for information

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Motion: That General Business be moved		
Moved by: Deb Hardie	Seconded by: Karen Hoult	Carried: Yes

14. Applications for membership and recording of new members

Motion: That the new members be accepted and welcomed into the P&C		
Moved by: Sam Burchall	Seconded by: Alana Ward	Carried: Yes

Date of next meeting is 22 October 2025, at 6.00 pm – Baringa State Secondary College.

15. Closing

The meeting of the Baringa State Secondary College P&C was closed by the President at 6:43pm.

Signed as an accurate record of the meeting:

(P&C President or Representative)

Name: Kristy Taylor-Rose

Date: