



SAVE TIME with our ONLINE CANTEEN!

Baringa State Secondary College Tuckshop
accepts online orders using Munch Monitor



Setting up an online account is easy!

1. Go to **www.munchmonitor.com**

2. Click **LOGIN**

3. Click **REGISTER**

4. Enter

School ID: **baringasecondary**

Password: **munch4551**

5. Click **Submit**

6. Enter your email address

7. Enter the password you want. Make sure you can remember your password

8. Review and tick on the Terms of use

9. Click **Create your Account**

10. Click on the **Activation Link** in the email we sent

11. Follow the steps to **create your Parent Profile**

12. **Add Students** to your account

13. Click on **Account Top-up** to transfer money into your account

14. **You are now ready** to order online!

SETUP A NEW ACCOUNT

Your School ID

Your School Password

SUBMIT

Quick Information

Using MunchMonitor Online Ordering

- You can place orders online up to 4 weeks in advance
- Top-up your account online using VISA/MasterCard or Visa Debit Card
- List allergies to alert canteen staff
- You can order anytime you want using web browsers such as Chrome or Safari
- You can use desktops, laptops, tablets or smart phone with internet access
- It only cost \$3.65 (incl-GST) per school term for the family account
- No sign-up fee
- No transaction fee

Giving Student Snack Money using their Munch Monitor Account

- In the Student Profile, tick YES in ALLOW SNACK MONEY
- If you selected DAILY ALLOWANCE, enter the daily amount and the days to use
- If you selected WEEKLY ALLOWANCE, enter the weekly amount
- You can set banned food items from the menu
- If you would like to use the Snack Allowance function please include a photograph of your student in their Student Profile so they can be easily identified by the Tuckshop staff.
- You can view what they've ordered from the online transaction reports

Adding a Baringa State Secondary College student to an existing MunchMonitor Account

To add a Baringa State Secondary College student to an existing MunchMonitor account (ie. if you have a student at Baringa State School) follow the steps below:

1. Log into your MunchMonitor Account & select My Account from the dropdown at the top of the MunchMonitor Home Page
2. Select Student Profile / Select Add a New Student
3. Fill in the top section of the profile with your Baringa State Secondary students details then Select
4. Baringa State Secondary from the School Dropdown list
5. Place in the Baringa State Secondary School ID & Password and select Load Classes (secondary classes will then appear) select the correct class then complete the remainder of the profile and save.
6. Call us at 1300 796 190 or email us at help@munchmonitor.com if you require further assistance.

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