



P&C Association Meeting Minutes 22 June 2022 at 6.00pm

Opening

The meeting of the Baringa State Secondary College P&C Association was called to order by the President at 6.04 pm on Wednesday 22 June 2022 in the Student Centre, Baringa State Secondary College.

Present

All present is recorded on the sign in sheet of 22 June 2022

2 Apologies

Brent Brown

Jo Wilson

Deb Hardie

April Ruhle

3 Approval of the previous minutes

Motion: That the minutes be accepted as a true and correct record of the meeting.		
Moved by: Matt Samson	Seconded by: Pip McKinley	Carried: Yes

4 Business arising from the minutes of the previous general meeting

- None

5 Correspondence received since the previous general meeting -

- Mother's Day correspondence
- Requesting storage space for P&C supplies
- Request for virtual meetings
- Invoices for café
- New Sausage Sizzle Procedures
- Certificate of Currency
- Request letter for Sausage Sizzle
- Sausage Sizzle 17 July 2022
- P&C Qld Draft Constitution
- Request by parent to pay for year 9 camp for another family who may be struggling
- Krispy Kreme order confirmation
- Monthly report request
- Information Sessions
- Car Parking at Bunnings
- Extraordinary General Meeting Vote and then outcome of vote
- Agenda items and some reports for today's meeting
- Blue Card Exemption
- Uncollected Lunch Orders

6 Business arising from the correspondence

- Uncollected lunch orders – Procedures put in place to help the Café Convenor.
Year 9 Camp pay it forward

7 Table of executive committee's decisions (if any)

- P&C Qld Extraordinary General Meeting to remove a director
- Student Led Conferences

8 Treasurer's report and financial statement and any business arising from these presented by Shayne Roulston

- Report on file, available to view on request.
- Balance for May \$47,101.06 as of today's date \$46,063.45.

It was noted that the Grant received needs to be spent quickly as only one year, not two as initially thought. To action the purchase and installation of the new oven for the café.

Motion: That the treasurer's report be accepted as a true and correct record at the time of the meeting		
Moved by: Cailin Butterworth	Seconded by: Stacey Tovey	Carried: Yes

- 9 Fundraising Working Group report and financial statements and any business arising from these - Fundraising Report presented by Kristy on behalf of Debbie Hardie**
Report is attached to these minutes.

Motion That the Fundraising Working Group Report be accepted as accurate		
Moved by: Fiona Harris	Seconded by: Sheryl Ward	Carried: Yes

10 Other Reports

Principal's Report presented by Matt Samson

- a) Report is attached to these minutes.

- RIC day on Friday - Over 200 students invited
- Student Leadership interviews – students were sensational. Large amount of interest from all years. Fantastic job from Jacob Connor and the students. Students will be informed of outcome tomorrow
- Year 6 experience day was yesterday – positive feedback from the students and seemed to leave looking forward to high school
- Year 9 Camp – positive experience overall with lifelong memories made. Mr Byrne's dedication to these students is to be commended and Ms Clarke managed to have breakfast with them also. Feedback from a parent was to communicate earlier regarding price to allow families time to plan.
- Sunny Kids Sponsorship – Sunny Kids help to support families and BSSC is the first high school they are going to work with. Through this sponsorship, the college help ten families in need. The primary school also have ten families they can help which means there will be twenty local families getting much needed support. There is also football mentoring, this will start next year. Thank you to Skye Power for organising this for the college.
- STYMIE launched in week 8. Stockland has sponsored this as it is quite expensive, but it is already reaping rewards. It is only monitored during the week, not weekends or holidays. Mitch Mullen did a great job to organise sponsorship and get STYMIE into the college.

Business Manager's Report presented by Cailin Butterworth

- b) Report on file – available to view by request.

Third and final instalment for SRS is due in July with another post going up over the holiday. The balance for the café start-up cost is currently sitting at \$11,452.69. Monies received from School Locker for the purchasing of new school uniforms has been put towards the set-up costs.

Wishlist from school – the college would love football posts in term 4. FKG may be able to install them for us. Costing range between \$2,000 - \$6,000 depending on the type we get, if they are solely football posts or multi-functional for AFL etc. Also, the purchase of the four sports coloured Marques, approx. \$9,000.

Bucket hats samples are hopefully due to arrive week one of next term.

Café Convenor Report presented by Kristy on behalf of April Ruhle

- c) Report is attached to these minutes.

Motion: That the Principal, BM and Café Convenor's reports be accepted.		
Moved by: Matt Samson	Seconded by: Shayne Ward	Carried: Yes

11 Motions on Notice

Motion: That there are no Motions on Notice		
Moved by: Emma Clark	Seconded by: Cailin Butterworth	Carried: Yes

12 General Business

P&C – items that require action

- 1) Financial Considerations – Timescales to Pay
This was discussed previously. Parents are asking for financial information to be given as early as possible, even an approximate cost initially to help with planning.
- 2) Information Sessions
It was raised that it can be difficult for some parents to attend events such as the College Showcase when they work 9-5. It was asked if the college is going to have any availability to have sessions out with school hours. The college advised that the Year 9 PowerPoint presentation with a voice over will be added to the website, hopefully within the first two weeks of next term. The college acknowledged that it is challenging to have events later in the day as there regulations around the hours the staff can actually attend events out with school hours, also Union regulations that need to be followed. PowerPoint with a voice over on the website
- 3) Hybrid meeting
A parent has asked that we provide an option of a hybrid meeting. Concerns were raised over how we would run this also on who is listening to the meeting. There would need to be clear protocols on how this was managed. Matt to discuss with the department. Sharon will provide a list of other state schools who use zoom/teams etc.
- 4) Classroom Ergonomics
A student is having alignment issues on their spine and the osteopath feels being hunched over typing on their iPad is exasperating the issue. Would the school consider, or can the parent supply a step of some sort so their iPad can be higher to allow them to straighten their spine. It was advised that there are iPad stands that can be purchased that can be compacted down so it is easily carried in the school bag. Perhaps we can look at School Locker to see if they provide or can provide these as the profit will then come back to the college.

BSSC – items for information –

- 1) Student Led Conferences
Information has been sent out regarding this. The students are currently working in their base camps now to prepare for their conference. If you require more information from the class teachers, the parents can email them through compass after the conference has been held. Report cards will come out on 15 July 2022 and the college is encouraging parents to go into compass to retrieve class information. One school will also have information. So far, as of tonight, there has been 111 bookings. Starting this system now is allowing students to prepare for senior schools. If necessary, the college can do conferences out side 26 July 2022, but would prefer to keep to the designated date.

- 2) Senior BYOX
Information Communication technicians along with the Apple Education Team have investigated what our senior curriculum looks like and feel that iPads will be sufficient through years 7 to 12. There will be required specs of the device for new students starting at the college along with the must have keyboard and pencil (attached below). A concern was raised regarding iPads being sufficient for engineering pathway and the college advised that the world of work and industry has been looked at from Apple and engineers are currently using iPads in their daily job. If anyone has further concern, then please contact with Mr Brookes to discuss further.
- 3) Financial Accountability Act 2009
It has been raised that wording in a previous minute requires to be amended due to the Financial Accountability Act 2009. The word loan was used instead donation.
- P&C requested a donation of \$30,000 from the school to support the P&C opening the Wunya Café
 - The school donated \$30,000 of establishment funds to support the P&C to open the Wunya Café, without a legally enforceable commitment to repay it
 - P&C advised that once the tuckshop becomes viable and other fundraising activities are established the P&C is committed to raising funds to donate to the college over and above the donation provided by the college.

Motion: That the P&C minutes of March 2021 be amended to reflect the removal of loan to donation in line with the Financial Accountability Act 2009		
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Moved by: Sam Burchell	Seconded by: Emma Clarke	Carried: Yes
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Motion: That General Business be moved		
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Moved by: Pip McKinley	Seconded by: Fiona Harris	Carried: Yes
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13 Applications for membership and recording of new members –
Anita and Tina

Motion: That the new members be accepted and welcomed into the P&C		
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Moved by: Sam Burchall	Seconded by: Matt Samson	Carried: Yes
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Motions from the meeting:

That the minutes be accepted as a true and correct record of the meeting
 That the treasurer's report be accepted as a true and correct record at the time of the meeting
 That the Working Group Report be accepted as accurate
 That the Principal, BM and Café Convenor's reports be accepted
 That there are no Motions on Notice
 That the P&C minutes of March 2021 be amended to reflect the removal of loan to donation in line with the Financial Accountability Act 2009
 That General Business be moved
 That the new members be accepted and welcomed into the P&C

Date of next meeting will be 27 July 2022 at 6.00 pm - Barings State Secondary College.

Closing

The meeting of the Baringa State Secondary College P&C was closed by the President at 7.11pm.

Signed as an accurate record of the meeting:

(P&C President or Representative)

Name: Kristy Taylor-Rose

Date:





PRINCIPAL'S REPORT P&C: WEDNESDAY 22 JUNE 2022

As we head into the last week of term, our students are busily completing all their assessment for their subjects. Students will learn and be assessed right up until the end of term, with the culmination of this being our RIC recognition day on the final day of term.

Students who have received enough positive RIC points to qualify will have been invited to participate in an excursion to Aussie World for the final day of term as a reward for their work this term and their consistent display of the college values of respect, integrity, and courage.

Report cards for all students will be sent out shortly after the holidays and will be followed by the opportunity for parents to discuss their student's achievements at our student led conferences.

This week, all parents and carers will have received a notification through Compass informing them that next term, in place of our regular Parent/Teacher interviews, we will be conducting Student Led Conferences.

This is a large step in the college moving from having only junior secondary students, to preparing all students for the requirements of being engaged and accountable for their own learning, as they prepare for their senior secondary phase of education in years 10,11 and 12.

(Fiona Harris, DP, will present this in more detail at the end of my report)

In Term 3, on Tuesday 26 July we will be conducting Student Led Conferences for all year levels in lieu of Parent Teacher Interviews. From 8.40 am – 6.00 pm students and their families are asked to book a 20-minute meeting with their Base Camp teacher to discuss overall student performance in classes, set goals and discuss future pathways and subjects that may get them there. The information on how to book a meeting has now been sent out to parents via compass.

All classes will be suspended on this day and students are not expected to attend school, however, it is an expectation that all students and a family member have a booked meeting with their Base Camp teacher. Students are asked to wear College uniform to their conference.

These meetings will be able to be booked through our online booking system on Compass. Compass notifications will be sent home before the end of term 2.

Adequate supervision will be provided to students who are unable to stay home, and students will continue with supervised online learning for the day. Those families requiring students to be supervised between 8.25 am and 2.30 pm will need to notify the school by emailing Fiona Harris, Deputy Principal fharr2@eq.edu.au by Friday 22 July 2022.

The meetings will be held in the Student Centre of Excellence.

The Base Camp teacher will be unable to provide you with individual feedback on your student's progress in a particular subject unless they teach them. If you feel you still require feedback from one of your student's teachers after the conferences, then please contact them via Compass after the conference date.

The research says that building relationships between teachers, students and parents improves academic outcomes of students and their sense of belonging to the school. These conferences are intended to be student led and students will be given an opportunity to reflect on their Semester 1 results to set goals for the future.

Student Leadership

Many of our students have been busily developing and writing their applications for our student leadership positions for our new student leadership team that will commence in their positions in term 3 this year.

It has been inspiring to see how many students have put up their hands to take on a leadership role and are committed to wanting to contribute to the positive culture of the college.

This week students will be interviewed by a panel, with our successful student leaders being presented to the college community at an investiture ceremony in week 2 next term.

I wish all the students who are applying all the best of luck – thank you all for having the courage to nominate for a position and being so committed to contributing to your college.

Year 6 Experience Day

On Tuesday in week 10, all Year 6 students that are interested in enrolling at Baringa State Secondary College in 2023, visited for a college experience day.

The students attended the college on the day, to have a look around, and to begin their transition to high school. They were involved in classes and received information about the ways of working and expectations of our college in preparation for their big move in 2023.

There will be another transition day in term 4 for the students who have enrolled at that time to learn more about the college prior to them commencing in 2023.

Enrolment forms are now available via our website, with 2023 enrolment interviews commencing in term 3.

YEAR 9 CAMP

Since our last meeting, a number of our year 9 students participated in our inaugural college camp.

The camp was held from Wednesday 1 June to Friday 3 June, at Apex camps at Twin Waters, and included activities such as High Ropes courses, team development skills, the leap of faith and various beach and camp activities.

For some of our students, this was the first camp they had ever been on, and they have come away with lifelong memories and experiences.

Thank you to Nick Byrne, Head of Year (HOY), for his work in organising and leading this and for all his work with our year 9 students.

SUNNY KIDS SPONSORSHIP

We have recently received the exciting news that SUNNY KIDS have agreed to sponsor Baringa State Secondary College and invest in our families and students with two exceptional programs.

We are the first High School in the state that Sunny Kids have sponsored, and this relationship will enable them to continue their support with families in the community as they currently also work with Baringa State Primary School.

One program is designed to support individual students dealing with difficult home situations and involves working with Broncos players here at the college, while the other program involves providing support for families dealing with complex issues.

Thanks to our incredible Guidance Officer, Skye Power, for securing this important support for our families and students.

STYMIE

Stymie has now been launched in the college, with a very impactful presentation made to the students by its founder, Rachel Downie, in week 8. STYMIE is an anonymous reporting system that enables students to discretely report anything they are worried about, particularly regarding bullying.

We were incredibly proud of the students and the way they listened respectfully to the message delivered by Rachel. The platform has already been used by a number of students to reach out and ask for help, and so has helped us assist students who may not have otherwise contacted anyone.

The program will be sponsored by Stocklands and we acknowledge and thank them for their support and assistance in supporting the wellbeing of our students.

Thank you to Mitch Mullen, HOD Student Services, for organising this important support measure for the students at our college.

This evening to complete my report, I would like to welcome Fiona Harris to speak to you about Student Led Conferences and Sam Burchall to speak to you about our senior BYOX proposal.

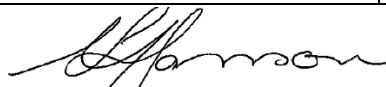
Thank you everyone for your continued support of our college and our amazing staff.

I will be taking 3 weeks long service leave at the start of term 3. While I am away, Ms Sam Burchall will be stepping up into the principal role.

I wish you all a safe and enjoyable holiday, and I will catch up with you all on my return in week 4.

Upcoming Dates

Event	Date	Week
Ric rewards event	Friday 24 June	Week 10 Term 2
College Athletics Carnival	Tuesday 19 July	Week 2 term 3
Student Leaders investiture	Wednesday 20 July	Week 2 term 3
Student Led Conferences	Wednesday 26 July	Week 3 term 3



Matt Samson
Principal – Baringa State Secondary College

Fundraising Working Group report

June 2022

Sorry I am not at the meeting tonight; I hope you have all had a great term and the staff and students enjoy a much-earned rest.

Our Mother's Day event was a lovely day, we had some great feedback from those in attendance and the addition of the two-piece band was a nice touch. We had less tickets sold this year and the sponsorship spots sold were both silver, so unfortunately not a gold spot taken up. Apart from the band our expenses were on par with last year; overall it was a successful day and a nice outing to offer to our families. Our income totalled \$2,287.60; expenses were \$1,436.34 so a profit of \$851.26

We might look to change it up a little bit next year, so watch this space.

We have two events in the making one, the adults only Drag Queen Bingo and our Father's Day event. I am awaiting reply from Caloundra Bowling Club about hosting a barefoot bowls day for a Dad's day out, so I will have more information regarding that next meeting. Bingo is set for October, so make sure to follow the P&C Facebook page for a save the date. When we meet, we are going to talk about options for some student based fundraisers so please contact the P&C team if you would like to join us or have any ideas.

MONTHLY CAFE REPORT

P&C Meeting: June

Profit and Loss

What a busy 2 months in the Café since our last meeting.

Only 2 weeks of sales for the month of April because of school holidays, which was a total of \$3,060

At the end of the month, it was at a -\$44.13 loss as I was building stock back up after the holidays.

Income for May was \$5,584 with a profit of \$619.24

Volunteers

2, with a couple more starting next term.

Equipment and maintenance

Needing to Purchase a second oven with the grant money.

General update – e.g. menu, issues and solutions

Menu seems to be going well. Added a few different things like ham and cheese toasted croissants and dim sims, both available for second break only. Butter chicken with naan bread has been popular, as well as popcorn chicken with potato bake and garlic bread. Next term I'm needing to use the mince that we got for the taco night that was cancelled, so I'm thinking about doing meatball subs and beef patty burgers as a special.

Senior BYOX

Years	Required	Recommended	Optional
7-9	<ul style="list-style-type: none"> • Apple iPad, iPad Air or iPad Pro minimum 10" screen • Apple Pencil or Logitech Crayon • Keyboard • Ruggedized/ protective case and screen protector • 64GB storage capacity or larger • Must support iPad OS 13+ 	<ul style="list-style-type: none"> • Warranty and/ or Accidental Damage Protection • Insurance for loss or theft 	<ul style="list-style-type: none"> • Bag • Mouse
10-12	<ul style="list-style-type: none"> • Apple iPad Air or iPad Pro minimum 11" screen • Apple Pencil or Logitech Crayon • Keyboard • Ruggedized/ protective case and screen protector • 64GB storage capacity or larger • Must support iPad OS 13+ 	<ul style="list-style-type: none"> • Warranty and/ or Accidental Damage Protection • Insurance for loss or theft 	<ul style="list-style-type: none"> • Bag • Mouse

	Senior Suitable			
	Not Suitable	Junior Suitable		
	iPad Mini	iPad	iPad Air	iPad Pro
Screen Size		10.2"	10.9"	11" – 12.3"
Processor		Third Party	Apple M1	Apple M1
RAM		3GB	8GB	8-12GB
Camera		8MP	12MP	12MP – 10MP Ultra-wide
Display		Retina display	Liquid Retina display	Liquid Retina display
Connection		Lightning	USB-C	USB-C

Entry level prices as per policy requirements (mix of JB-Hi-Fi and Google)

Junior Yr 7-9	iPad 9th Gen Wi-Fi / 10.2 / A13 / 64GB / Space Grey	\$448
	Logitech Crayon for iPad	\$99
	Zagg Rugged Messenger Wireless Keyboard Case iPad 9th & 10.2"	\$140
	Cygnett OpticShield Glass Screen Protector for iPad 10.2"	\$50
	TOTAL	\$737
Senior Yr 10-12	Apple iPad Air 64GB Wi-Fi (Space Grey) [5th Gen]	\$929
	Logitech Crayon for iPad	\$99
	iPad 9.7 (5/6) Bluetooth Keyboard Case	\$130
	Cygnett Opticshield Glass Screen Protector for iPad Air 10.9"	\$60
	TOTAL	\$1,218