



**P&C Association Meeting Minutes**  
**28 April 2021 at 6.00pm**

**Opening**

The meeting of the Baringa State Secondary College P&C Association was called to order by the President at 6.08pm on Wednesday 28 April 2021 in the Student Centre, Baringa State Secondary College. A welcome was also given to Jason Hunt MP.

**Present**

All present is recorded on the sign in sheet of 28 April 2021

**2 Apologies**

Scott Gaedtke	Pip McKinley
Karen Hoult	Melissa Woosnam
Emma Clarke	Venus Lee
Mel Baker	

**3 Approval of the previous minutes**

<b>Motion:</b> That the minutes be accepted as a true and correct record of the meeting.
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<b>Moved by:</b> Deb Hardie	<b>Seconded by:</b> Cailin Butterworth	<b>Carried:</b> Yes
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**4 Business arising from the minutes of the previous general meeting**

- None

**5 Correspondence received since the previous general meeting -**

Inward (as listed)

- Various emails from P&C members exec with regards Easter Raffle and Mother's Day event and AGM
- Correspondence with regards to an invoice for insurance
- Correspondence relating to Quality Foods and Munch Monitor
- Bunnings Sausage Sizzle
- Quality Foods Application
- Principal's report
- Name suggestions for Café
- Quote for laptop for Café Convenor
- QR Cardless total for Bunnings Sausage Sizzle
- Principal and BM Reports
- Invoice for Thermomix
- Bronze Sponsorship from Reno & Siobhan @ Remax
- Gold Sponsorship from Becky B Hair

Outward

- Various emails to P&C exec members with regards to Easter Raffle and Mother's Day event and AGM
- Correspondence to Treasurer regarding invoice for insurance
- Correspondence with regards to grants
- Email of agenda [28.04.2021](#) and draft minutes of [24.02.2021](#) sent to members in attendance
- Correspondence relating to Quality Foods and Munch Monitor
- Bunnings Sausage Sizzle
- Emails to BM regarding purchase order and tax invoice purchasing items for Cafe

**6 Business arising from the correspondence**

There was a lot of business relating to the Bunnings BBQ and the Mother's High Tea events

**7 Table of executive committee's decisions (if any)**

- None

**8 Treasurer's report and financial statement and any business arising from these.**

- Report on file, available to view on request

<b>Motion:</b> That the treasurer's report be accepted as a true and correct record at the time of the meeting
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<b>Moved by:</b> Jo Wilson	<b>Seconded by:</b> Helen Boyd	<b>Carried:</b> Yes
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**9 Working Group' reports and financial statements and any business arising from these**

- Report on file, available to view on request. We have been busy with the Bunnings BBQ and also the organising of the upcoming Mother's Day event.

<b>Motion</b> That nothing was noted under Subcommittees' Reports
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<b>Moved by:</b> Shayne Roulston	<b>Seconded by:</b> Sheryl Ward	<b>Carried:</b> Yes
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**10 Other Reports**

**Principal's Report presented by Matt Samson**

- a) On file – available to view by request.

Question was asked about more information such as venue for the Parent Teacher Conferences. Matt advised that there will be more information coming out from the college shortly.

**Business Manager's Report presented by Cailin Butterworth**

- b) On file – available to view by request.

If any parent is struggling with Compass contact either Cailin, Dee or Sasha who will be able to help.

<b>Motion:</b> That the Principal and BM reports be accepted.
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<b>Moved by:</b> Helen Boyd	<b>Seconded by:</b> Sheryl Ward	<b>Carried:</b> Yes
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**11 Motions on Notice**

<b>Motion:</b> That there are no Motions on Notice yet
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<b>Moved by:</b> Allira Batstone	<b>Seconded by:</b> Mitch Mullen	<b>Carried:</b> Yes
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## 12 General Business

- **P&C – items that require action**

- a) **Café Update**

April has started establishing café and is working closely with Deb to get it up and running. Thursday 20<sup>th</sup> May 2021 will be the big launch. The P&C will provide a profile on April shortly to introduce her. We had over thirty name suggestions for the café and the top three names were - **The Summit Cafe, Wuyna Café and Peak Cafe** Present members took a vote on the suggested names and results were as follows:

The Summit – 9 votes      Wuyna – 4 votes      Peak – 5 votes

It was agreed for a survey to go out to all students with a closing date of 3pm Friday 30<sup>th</sup> April 2021.

- b) **Laptop for Café Convenor / Ipad for Treasurer**

It was agreed to purchase one laptop at this time and both Café Convenor and Treasurer will share it until the one ordered through the school arrives for the Café Convenor.

- c) **P&C to be informed of upcoming events from College**

Upcoming events can be found in the Newsletter that is issued fortnightly and also through the Compass Calendar. P&C Meetings to be added to the College Online Calendar.

- d) **P&C Logo**

Top left – 11 votes  
Bottom left – 6 votes  
Other two logos – 0 votes



- e) **Mother's Day Event**

8<sup>th</sup> May 3-5pm will be held in Student Centre. Some amazing prizes and donations. Honoured guest \$20 with a glass of champagne on arrival and a lucky draw prize. Students \$15. We have received a Gold Sponsor from Becky B Hair and Bronze Sponsor from Reno and Siobhan from Remax. We will be asking for volunteers to help setting up on the day. There will also be Ice breaker games to get to know people at your table. We also have a photographer who will be going around on the day taking photos and we are hoping to have a DJ also.

<b>Motion:</b> That General Business be moved
<b>Moved by:</b> Deb Hardie <b>Seconded by:</b> Helen Boyd <b>Carried:</b> Yes

- **BSSC – items for information**

- a) **College Showcase and Information Evening – 26 May 2021**

This is for families considering BSSC. The families will be able to choose a subject and engage in that class for approximately 20-25 minutes and the college can showcase how we work in the classrooms. In addition, it is an opportunity to showcase the Apple technology that we use. The evening is also for Year 8 students

who are about to choose their elective subject, thinking about what components, how that process will work, how we go about it, what are the right subjects for that student, how we best support the student in and out of the classrooms. This presentation will be an opportunity for parents to know what is out there and will be scheduled by a timetable on the day. Furthermore, the community is also welcome to come in to the college and have a look at our facilities. P&C will run a Sausage Sizzle at the event.

**b) Baringa SSC Positive Behaviour for Learning**

**PBL Report – on file available to view on request.** If anyone has any questions, these can be directed to Mitch Mullen via email or telephone. Concern was raised about needing to address the negative behaviours as it will only continue if it is not addressed. A reminder was given that students only know about 5% of what is going on and that different strategies will be applied to different situations and that the school will not breach confidentiality by telling students/parents what is happening with other students.

• **Special Guest – Jason Hunt MP**

Jason thanked everyone for his invitation to attend the meeting. Jason has kindly donated 7 large and 3 small tables along with a fold out bench seat to the P&C. He also wanted the P&C to remember to involve him if we are in need of fundraising. Jason also introduced Charli who runs the electoral office to the meeting. Jason informed the meeting that he has a soft spot for Caloundra High as that was the school he attended as a student and that he also has a soft spot for our college due to Jason starting his current journey at the same time as the college opening. Jason believes the PBL presented tonight is tremendous and a small indication of what is to become. A final reminder to please engage with Jason and “hit up the office”.

**13 Applications for membership and recording of new members**

- Renewing members
- New members – Jason and Charli

<b>Motion:</b> That the new members be accepted and welcomed into the P&C		
<b>Moved by:</b> Kristy Taylor-Rose	<b>Seconded by:</b> Shayne Roulston	<b>Carried:</b> Yes

**Motions from the meeting:**

- That the minutes be accepted as a true and correct record of the meeting.
- That the treasurer’s report be accepted as a true and correct record at the time of the meeting.
- That nothing was noted under Subcommittees’ Reports.
- That the Principal and BM reports be accepted.
- That there are no Motions on Notice yet.
- That General Business be moved.
- That the new members be accepted and welcomed into the P&C.

**Date of next meeting will be**

**26 May 2021 at 6.00 pm - Barings State Secondary College**

**Closing**

The meeting of the Baringa State Secondary College P&C was closed by the President at 7.46pm.

Signed as an accurate record of the meeting:

A handwritten signature in black ink, appearing to read "K. Taylor-Rose". The signature is written in a cursive, slightly slanted style.

(P&C President or Representative)

Name: Kristy Taylor-Rose

Date: 29.04.2021